

**Texas Alliance of Black School Educators
Board Meeting Minutes
April 17, 2010
Hilton Lincoln Centre
Dallas, Texas**

The TABSE Board meeting was called to order by Dr. Elaine Bailey at 9:10 a.m. The meeting was held at the Hilton Lincoln Centre, Dallas, Texas host of the 2011 TABSE Conference.

The meditation was led by Dr. David Harris, Chaplain.

John Washington, President-Elect led the board with TABSE's Litany of Commitment.

Roll call was taken by Vanita Reed.

Executive Board members in attendance:

Dr. Elaine Bailey, John Washington, Vanita Reed, Brenda Adams, Katrease Hare, Dr. David Harris

Affiliates Present:

Beaumont Area ABSE
Brazos Area ABSE
Dallas Regional ABSE
Galveston Area ABSE
Garland ABSE
Houston Area ABSE
Killeen Area ABSE

Affiliates Absent:

Alamo Area ABSE
Arlington Area ABSE
Austin ABSE
Bastrop Area ABSE
Conroe ABSE
Denton Area ABSE
East Texas Area ABSE
Fort Worth ABSE
Lubbock Area ABSE
West Central Texas ABSE

The meeting began with introductions from Dr. Bailey.

Minutes were reviewed and Melvin Guider moved to accept minutes with corrections. Kristina Hamilton seconded. The motion carried.

The Treasurer's Report was given by Brenda Adams for Phyllis Williams. The February and March reports were submitted for review. Brenda Adams moved for acceptance of the report as read. Sybil Comeaux seconded. Motion carried.

Dr. Bailey had wanted to do a full audit in order to know the financial picture of TABSE. She was referred to an audit company by Glen Lewis. They advised that an organization of this size could use Quick Books with a spread sheet and can get a financial picture over the past two years. This can be bought for approximately \$200 instead of paying \$7000 for a complete audit. Quick Books will be utilized.

Henceforth, the chair person of the Budget Committee is the Treasurer; the chair person for the Audit Committee is the Financial Secretary. Tony Lucan, Executive Director is a CPA and will help keep TABSE on point financially.

The Legislative Report was given by Melvin Guider, Legislative Chair. He informed us that the History/Social Studies Texas SBOE TEKS curriculum change proposals and national funding policies for rural school districts have been addressed by the TABSE state and affiliate presidents and through the national legislative committee respectively. Mr. Guider moved for acceptance. Robert Jones seconded. Motion carried. Dr. Bailey feels TABSE needs to develop a legislative voice.

The Nominations Report was given by Brenda Adams. A timeline for the nomination/election committee was presented. There is an official form which each candidate must complete. The Nominations Committee will verify all candidates. Nominations must be made by active members. They must receive permission from the candidate to nominate and the candidates must be members of the local, state, and national levels for a minimum of two years. Brenda Adams moved for acceptance of the report. Katrease Hare seconded. Motion carried.

Positions that are up for election for one year positions are: Parliamentarian, Corresponding Secretary, Chaplain, and Historian. The rationale is not to have a completely new Board every two years. A nomination form can be found in the binder.

TABSE will strongly encourage all members to have membership in NABSE.

Lisa Inzar, Technology Chair was not present. However, the discussion of taking advantage of technology is important to stay current and to use it as a communication tool. Dr. Harris suggested that the web site be used to poll affiliates and post important information. Dr. Bailey indicated that she would like to see a link to each affiliate.

Dr. Bailey stated that the TABSE Newsletter will be electronic. This is more cost effective. Information needs to be submitted to Lisa and she will incorporate that information into the newsletter. The newsletter will be on the web page and will highlight members for accomplishments. Examples include Ken Davis-Principal of the Year, Mark Hyde- a non-traditional leader, and Katrease Hare's daughter – founder of the scholar program.

Old Business

The need for an Election Committee was identified. Brenda Adams accepted the appointment. Brockley Moore agreed to be on the committee. Three others are needed and it is felt that they should be in the Austin/Killeen area for proximity. This will help cut expenses.

During the Executive Board Meeting on Friday evening, Marian Willard, was approved as the appointed Financial Secretary. She will serve until the next election. The position will need to be on the ballot and then it will be for a two year term. She will chair the Audit Committee and Quick Books will be utilized. Marian motioned that the web master set up a member's only page for President and Executive Board to view. Kristina Hare seconded. Motion carried.

Ehrica Martin was also approved for the position of Corresponding Secretary by the Executive Board.

A discussion on the continuance of the Cvent contract was held. The program was purchased during the time Dr. Mary Thomas was in office. It is designed to help increase conference attendance. It has worked well for NABSE, but not for TABSE. One reason is that NABSE has a paid staff to monitor the process and TABSE does not. The organization has paid approximately \$6000 per year for the last several years. Last year, TABSE missed the deadline to cancel and had to continue the contract for another year. Services for Cvent will continue until the end of the contract. Katrease Hare moved to cancel the Cvent contract. Sybil Comeaux seconded. Motion carried.

Ron Stevens, Educational Consultant for Kaplan K-5 was introduced to the Board. The continental breakfast was provided by Mr. Stevens.

A discussion on membership dues to TABSE was held. Marian Willard will chair a committee to review membership dues structure.

Dr. Bailey indicated that TABSE hadn't paid shared expenses for the TABSE/HAABSE office. Also the office does not have renters insurance. Chris Pichon was researching 6-7 companies. The cost would be \$600-\$700 per year. That information would be presented later. Brenda Adams made a motion that HAABSE send updated invoices and that TABSE pay on a quarterly basis. TABSE would reimburse HAABSE. Brockley Moore seconded. Motion Carried

Marian Willard stated that the 2011 TABSE Conference would be in Dallas in March of 2011. It will be held at the Hilton Lincoln Hotel. She asked that each affiliate submit proposals for elementary, middle school and high school workshops. She also asked for each affiliate to host the hospitality room. Several affiliates could work together. The goal was to have the hospitality room open through out the day (not during sessions) and for the affiliates to be involved in some way.

Dallas will send detailed information on the conference after the May 22 meeting. The conference is scheduled for March 24-27, 2011. There will be no on-site registration. Rooms are \$122 per night. They are planning to have a delegate assembly which has not been held before during the state conference.

It was stated that to be an active affiliate it must have 20+ members. It is not cost effective for groups smaller than 20. It was suggested that a letter be sent to those person's who only joined TABSE and not the local affiliate informing them about their local affiliate.

Dr. Bailey asked for each affiliate to do a page in the TABSE conference souvenir booklet.

The following affiliates volunteered to host the state conference. Beaumont is flexible for 2013 or 2014.

1. Austin 2012
2. San Antonio 2013
3. Beaumont 2014
4. Garland 2015
5. Brazos 2016

New Business

An information TABSE Conference report was given by Katrease Hare. A detailed report will be emailed to Phyllis Williams. There is \$6,900 still outstanding in purchase orders. A check in the amount of \$5869.52 was given to TABSE from Galveston. This reflects the 60/40 split between TABSE and affiliate hosting conference. As additional outstanding funds are received a check will be sent to TABSE. The point was made that the cost of outside speakers cut into profits.

Decisions on conference should be left to the affiliate hosting the conference. Use of local presenters should be explored more fully and it was noted that the President Elect is the conference chair.

After discussing the pros and cons of assessing a fee to each affiliate to be apart of TABSE, Sybil Comeaux recommended to the body that each affiliate fee be \$150 and a chartering fee be \$200. The recommendation was accepted and will be taken through proper procedures and voted on at the delegate assembly.

The TABSE year is September 1 – August 31. There are five affiliates ready to charter. Chartering affiliates will pay \$10 per member from February through August instead of \$20. Marian Willard moved that all final payments be paid to state office by October 1. Sybil Comeaux seconded. Motion carried.

It was stated that affiliates may add new members after October 1. A form is in the binder and they should pay dues monthly. Sybil Comeaux motioned that 25% of total membership fees be assessed if affiliate does not meet the October 1st deadline for membership dues. Marian Willard seconded. Motion carried.

Affiliate Exchange

Garland 1st Annual Teacher May Golden Apple Award
July – College Tour to Philadelphia, Delaware, New York, Washington, DC

Motion given by Robert Jones for TABSE to purchase a \$150 ad in souvenir booklet. Seconded by John Washington. Motion failed.

Houston January – held mini conference
February -Teacher Award & Recognition Ceremony - Honored Althea Cartman as Living Legend
July- HAABSE Homecoming Membership Drive
Leadership Program with 13 fellows participating for a two year program

Killeen May – Annual Scholarship Reception
Working with elementary, middle and high school commission

Beaumont Educational Summit at the beginning of year where parents are included
Basketball game includes entire district
Talent Show
New elementary school named for Mae E. Jones-Clark
New stadium voted to be named Dr. Carroll “Butch” Thomas

The next meeting will be held before the conference in March. When you are coming to the conference you make your own arrangements. TABSE pays for room only when board members are coming for Board Meeting only.

Benediction was given by Dr. Harris.

Brenda Adams moved to adjourn. Melvin Guider seconded.

Meeting adjourned at 3:05 p.m.