



**Membership Dues Transmittal Form
2014-15**

Purpose:

Use this form to send individual membership dues from the Local Affiliate to TABSE.

Instructions:

- Make copies of this form as needed.
- Fill in the information requested below.
- Calculate amount of dues at \$50.00 per member (\$15.00 per retiree) per annum. Additional membership categories may be found at the TABSE Website
- Dues should be submitted on a monthly basis, unless no dues are collected
- Write one check (or money order) for all new members the same time. Payments may be made via PAYPAL (additional fees will apply)
- Submit this form along with payment. Keep a copy of this form for your records

Make checks payable to: TABSE
ATTN: FINANCIAL SECRETARY
3100 Richmond Avenue, Suite 306
Houston, Texas 77098
www.tabse.net

DATE:	AFFILIATE:
Contact Person:	POSITION:
ADDRESS:	
City:	State: ZIP:
Phone:	Email:
<input type="checkbox"/> <u>Check here if you wish to receive an Email notification that dues payment was received</u>	

DUES CALCULATION

Total dues are \$50.00 per member (\$15.00 per retiree) per annum

Number of members: _____ X \$50.00 = \$ _____ X \$15.00 = \$ _____.

This payment represents dues collected for new members for the following month:

___ Sept ___ Oct ___ Nov ___ Dec ___ Jan ___ Feb
 ___ Mar ___ Apr ___ May ___ June ___ July

Note: Submit a current Roster identifying the members being added. If no dues are collected during a month, it is NOT necessary to submit this form. Dues paid only cover the current Fiscal Year (FY); September – August

Signature of Membership Chairperson or Treasurer: _____ Date: _____.

For Office Use Only:

Amount Received \$ _____.	Date: _____.
___ Check # _____	___ Money Order# _____
___ Cash	